



CALIFORNIA STATE ASSEMBLY JOB LISTINGS

Office: Assemblymember Mike A. Gipson

Classification: Legislative Assistant

Posted: December 5, 2025

Assemblymember Mike A. Gipson seeks a Legislative Assistant for his Capitol Office. Under the direction of the Chief of Staff and Legislative Director, the Legislative Assistant will perform a variety of duties including, but not limited to, staffing bills and policy committees, conducting policy-related research, drafting talking points, fact sheets, and letters, meeting with stakeholders, advising the Assemblymember on specific issue areas, and general office duties as needed. Strong writing, initiative, and teamwork skills are necessary.

The successful candidate should have a passion for public policy, possess excellent verbal and written communication skills, and can work collaboratively within a team environment. Preferred candidates will have a minimum of 1-2 years of experience in the legislature.

The salary range is \$5,417 to \$7,845 monthly based on experience. It is anticipated that the position will be filled at the start of the range.

Contact: Interested applicants should e-mail a copy of their resume, a cover letter, and two writing samples that demonstrate their skills and experience relevant to the role to Andrew.Aldama@asm.ca.gov. Please write "Legislative Assistant Application" in the subject line.